

Staying **COVID-19** Secure in 2020



We confirm we have complied with the government's guidance on managing the risk of COVID-19.

Five steps to safer working together



We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here



We have **cleaning, handwashing and hygiene procedures** in line with guidance



We have taken all reasonable steps to help people work safely from a **COVID-19 Secure workplace** or work from home



We have taken all reasonable steps to **maintain a 2m distance** in the workplace



Where people cannot keep 2m apart we have ensured at least a 1m distance and taken all the mitigating actions possible to **manage transmission risk**

Signed on behalf of employer: K.A. SMITH + CR White

Employer: Anchor Hanover Date: 27/8/2020

Who to contact: Your Line Manager